CLEANING CHECKLIST

All Rooms	Deep	Standard		Move In/Out
Remove cobwebs	☑	☐		☑
Empty trash	☑	☑		☐
Sweep/vacuum floors (carpet+ hard surfaces)	☑	☑		☑
Mop floors (hard surfaces)	☑	☑		☑
Dust shelves	☑	☑		☑
Dust blinds, windows, window sills	☑	☑		☑
Wipe & clean mirrors	☑	☑		☑
Wipe & clean light switches	☑	☑		☑
Clean glass surfaces	☑	☐		☑
Dust baseboards	☑	☐		☑
Dust reachable ceiling fans, vents & Light	☑	☐		☑
Fixures Dust furniture/lamps	☑	☑		☐
Carefully dust Picture Frames &Knick knacks	☑	☑		☐
Carefully dust TV's and Computers	☑	☑		☐

Kitchen	Deep	Standard		Move In/Out
Inside/outside of microwave	☑	☑		☑
oven Clean backsplash	☑	☑		☑
Exterior of trash can	☑	☑		☐
Outside of stove hood	☑	☑		☑
Clean stovetop	☑	☑		☑
Countertops	☑	☑		☑
Clean sink & chrome	☑	☑		☑
Exterior of cabinets & drawers	☑	☑		☑
Pantry floor & door	☑	☑		☑
Top of refrigerator	☑	☐		☑
Tables and chairs	☑	☑		☐
Outside of appliances	☑	☑		☐

Bathrooms	Deep	Standard		Move In/Out
Clean shower	☑	☑		☑
Clean tub	☑	☑		☑
Polish faucets	☑	☑		☑
Clean sinks	☑	☑		☑

Bathrooms	Deep	Standard		Move In/Out
Clean toilet and toilet area	✓	✓		✓
Clean counters	✓	✓		✓
Dust ledges	✓	✓		✓
Exterior of cabinets and drawers	✓	✓		✓
Dust doors & door frames	✓	☐		✓
Vacuum rugs	✓	✓		☐

Bedrooms	Deep	Standard		Move In/Out
Make beds (change linen if available)	✓	✓		☐
Vacuum rugs	✓	✓		☐
Exterior of cabinets and drawers	✓	✓		✓
Dust ledges	✓	✓		✓
Dust doors & door frames	✓	☐		✓

Laundry Room	Deep	Standard		Move In/Out
Dust and wipe the outside of washer & dryer	✓	✓		✓
Clean sinks	✓	✓		✓
Vacuum rugs	✓	✓		☐
Countertops	✓	✓		✓
Dust ledges	✓	✓		✓
Dust doors & door frames	✓	☐		✓

Dining Room	Deep	Standard		Move In/Out
Dust ledges	✓	✓		✓
Tables & chairs	✓	✓		☐
Dust doors & door frames	✓	☐		✓

Living Room	Deep	Standard		Move In/Out
Dust ledges	✓	✓		✓
Exterior of cabinets and drawers	✓	✓		✓
Dust doors & door frames	✓	☐		✓

Office	Deep	Standard		Move In/Out
Dust ledges	✓	✓		✓
Vacuum rugs	✓	✓		☐
Exterior of cabinets & drawers	✓	✓		✓
Dust doors & door frames	✓	☐		✓

Extra services	Deep	Standard		Move In/Out
Wash dishes	☐	☐		☐
Wet wipe windows & blinds	☑	☐		☑
Clean inside of oven	☐	☐		☑
Clean inside of refrigerator	☐	☐		☑
Clean inside of kitchen cabinets	☐	☐		☑
Hand detail baseboards	☑	☐		☑
Clean Inside Windows	☐	☐		☐
Window Tracks	☐	☐		☐